

## **MEETING MINUTES**

### **MILPITAS COMMUNITY ADVISORY COMMISSION Milpitas City Hall – Committee Conference Room Wednesday, January 7, 2015**

- I. **Call to Order and Roll Call** Chair Beard called the meeting to order at 7:00 p.m.  
Present: Chair Beard, Vice Chair Batilo, Commissioners Leon, Maglalang, Manassau, Mohsin, Rosario, and Truong.  
  
Alternate Commissioners Present: Kathapurkar, Sharma, Bilbao  
  
Absent: None
- II. **Seating of Alternates** – none
- III. **Pledge of Allegiance** – Chair Beard led the Pledge of Allegiance.
- IV. **Approval of Agenda** – Commissioner Truong motioned, and Commissioner Batilo seconded, for approval of the agenda. Motion carried unanimously.
- V. **Approval of Minutes – Minutes of January 7, 2015** – Commissioner Rosario motioned, and Commissioner Batilo seconded, for approval of the meeting minutes. Motion carried unanimously.
- VI. **Public Forum** – No items
- VII. **Announcements** – No items
- VIII. **Liaison Report** - Vice Mayor Carmen Montano reported to the CAC on two new City Councilmembers, two new Planning Commissioners, and she spoke about the 25 live-work units at 75 S Milpitas.
- IX. **Commissioners' Round Table** – No items
- X. **New Business:**
  - A. **Heritage Tree Nominations**  
  
Staff informed the CAC that no nominations have been received.
  - B. **CDBG Public Hearing Process/Workshop for New Commissioners**  
  
Staff provide a presentation and general overview of the Community Development Block Grant (CDBG) Program. The presentation included the FY2015-16 Project Schedule, HUD Requirements, Eligible vs Ineligible Activities, Policies, previous FY 2014-15 Funding Allocation, City Council Priorities, and a listing of past Public and Non-Public Services funded by the CAC.  
  
The CAC Members asked several questions related to the program and process. Staff said they will be conducting a follow-up CDBG Workshop to explain the CDBG process and procedures in mid-February prior to the funding allocation meeting in March.
  - C. **2015 Spring Cleanup Day**

The CAC discussed the Spring Clean Up Event and directed staff to contact the property owners in the Temple/Adams apartment complex area and Selwyn/Edsel Drive area to determine the level of interest and participation by the property owners for the event. Also, staff informed the CAC regarding Milpitas Cares volunteers and their scheduled community service week of April 10-19. The CAC directed staff to contact Milpitas Cares and agendize for the February meeting the discussion of the date of the event to maximize volunteer participation.

Commissioner Batilo motioned and Commissioner Leon seconded, to direct staff to agendize the Spring Clean Up Event for further discussion at the meeting in February.

## **XI. Unfinished Business**

### **A. 2015 Town Hall Meeting**

The CAC discussed the Town Hall Meeting and heard feedback from the Subcommittee. A variety of topics was discussed to determine the overall theme of the Town Hall Meeting. After much deliberation (emergency preparedness, multi-cultural activities and awareness and education) the majority of the CAC members agreed the theme would be Education. The CAC agreed to hold the Town Hall Meeting prior to the Thanksgiving and Christmas Holidays to maximize community participation. The CAC agreed to hold the Town Hall Meeting in early November or late October and that no political activities should be included. Staff is currently working with the Recreation Department to finalize the date and reserve the auditorium for the Town Hall Meeting.

Commissioner Batilo motioned and Commissioner Manassau seconded, to select Education as the theme for the Town Hall Meeting. The motion carried unanimously.

### **Review Subcommittee Member Assignments and Update as Needed**

The CAC reviewed the Subcommittee member assignments and appointed several new members. The new subcommittee members are typed in bold below. Also, the CAC eliminated the Adopt-A-Neighborhood/Graffiti and Community Outreach Subcommittees.

Adopt-A-Neighborhood/Graffiti:	Rosario, Batilo <b>(Eliminated)</b>
Community Outreach:	Mohsin, Maglalang <b>(Eliminated)</b>
Make a Difference Day:	Batilo, Leon, <b>Mohsin</b>
National Night Out:	Mohsin, Manassau, <b>Trong</b>
NBO Awards:	Manassau, Rosario, Leon
Spring Cleanup Day:	<b>Sharma</b> , Leon, Manassau
Town Hall Meeting:	Batilo, Leon, <b>Kathapurkar</b>
Tree Planting:	<b>Beard</b> , Kathapurkar, Bilbao

Commissioner Mohsin motioned, and Commissioner Batilo seconded, for approval of the revised Subcommittee Member Assignments. The motion carried unanimously.

## **XII. Adjournment – Commissioner Leon motioned, and Vice Chair Batilo seconded, to adjourn the meeting at 8:43 pm to the next meeting of February 4, 2015. The motion carried unanimously.**